Bromcom MIS

v5.2019 Update 7.1 – Finance Release Notes

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Introduction

This document contains an End User version of the **Release Notes** for the **Bromcom MIS Software** for **Version 7**. The **Release Notes** contain details of the latest updates, fixes and new features that have been implemented in this release.

An enhancement is either an improvement we have added or a new feature. Some of these are user requested, but most are enhancements we make to improve the software.

This document contains the **Release Notes for v5.2019 Update 7.1**

What is an Update?
When an enhancement is requested or an issue is found, the details are sent to the Development Team. Once they have made the enhancement or fixed the issue an update is created. This update can contain one or many fixes, for one or many modules, it is then tested by the Testing team and released either to be included into the next Build, (if there is one imminent), or it is passed as an Update to be deployed by the Support Team who will contact you and arrange a mutually agreeable time to apply the Update. Each of the issues listed here has been fixed with the latest Update.

1. Server side Installers:
    a. MIS   v5.2019.7.1

New Features

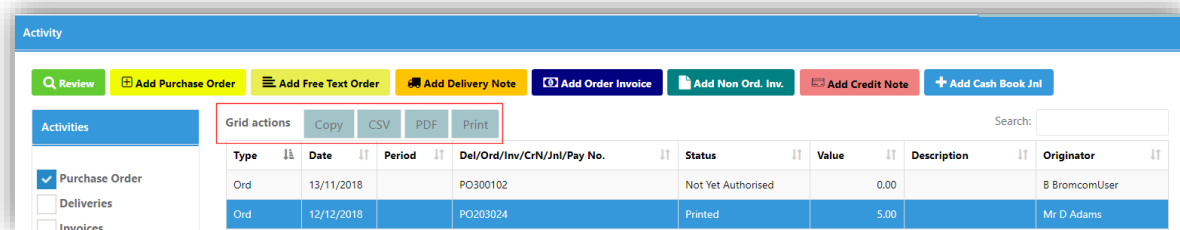## Finance

Updates to Payment Processing

Accounts Payable > Payment Processing

Now when clicking the **Close** button when the **Payment Type** is a **Cheque** it reloads the **Payment Processing** page the same as for the **Payment Type BACS** or **Card**.

New Grid Actions added

Accounts Payable > Suppliers > View/Edit > Activity

New **Grid Actions** have been added allowing the selected information to be **Copied**, **Printed** or **Exported** to .CSCV or .PDF.
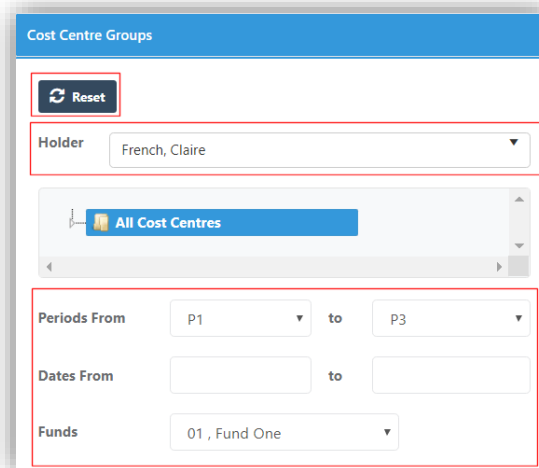

Filter options added

General Ledger > Coast Centre Enquiry

New **Filter** options have been added to the **Centre Cost Enquiry** page allowing **Filtering** to be made by **Holder** on the **Periods From**, **Dates from** and **Funds**. A **Reset** button has also been added to reset the **Filters** to the default setting.

The **Header** at the top of the page will change to orange to advise that **Filters** have been set and the selected **Filter** options will be displayed in the **Header**.

Cost Centre Enquiry - Entries for fund 01 for periods P1 to P3

New option Ledger added

General Ledger > Cost Centre Enquiry > Details > Actuals > Journals

A new option **Ledger** has been added, when selected this will open the **Ledger** for the selected row in a new window.

The **Actions Button** has been renamed to **View Action** the functionality remains the same.

Pay from Dropdown List updated

Accounts Payable > Purchase Orders

The option **Banks** has been removed from the dropdown list, the **Banks** will now be listed under the **Central** selection.
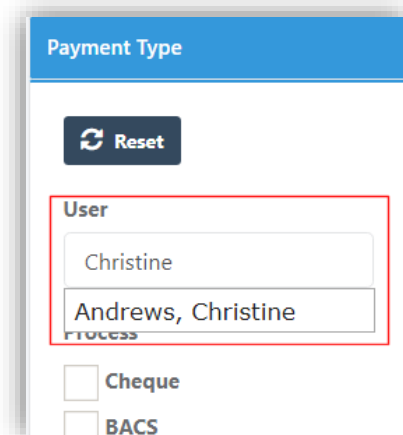
User Box Size changed

Accounts Payable > Payment Processing

The size of the **User** box has been increased allowing longer names to be displayed.

Double click options added

Accounts Payable > Order and Non Order Invoice Rows

A double click option has been added for **Order** and **Non Order Invoices**. Regardless of **Status** double clicking on these rows will open a **Read Only** pop-up window. Previously this could only be done by selecting the row and clicking on the **View Selected** button, this button remains and can still be used in the same way.

Drill Down option added

General Ledger > Chart of Accounts Enquiry

Journals created during the cancellation of **BACS**, **Card** and **Cheques** now have a link to the drill down for the payment run record with the cancellation that generated the cancellation **Journal**.

Updates to Add Payment Page

**Staffing > Individual Salary Payment > Add Payment**

On selecting **Save** the record is displayed on the right-hand grid as before but is now highlighted making it easy to find and continue with.

Also the **Paid from** dropdown list has been extended to include all the **Payroll Control** (**PY Type**) **Ledgers** and **Central**.
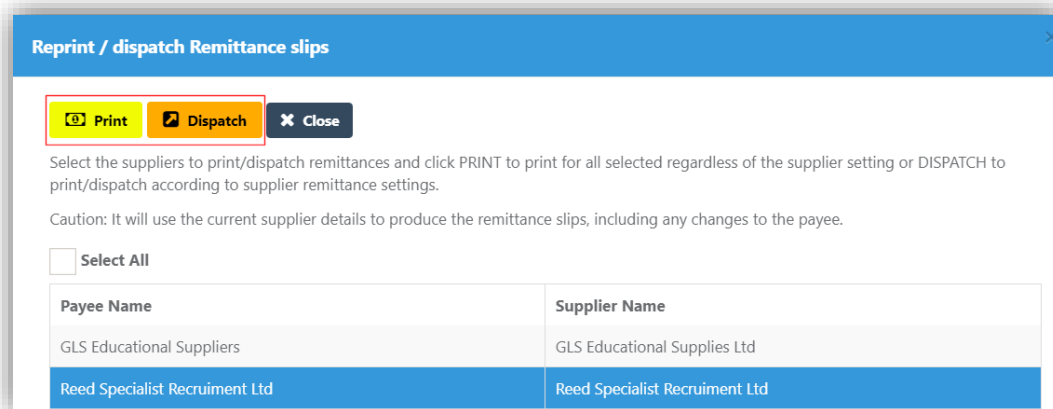
Remittance Advice Pop-up added

Accounts Payable > Payment Processing

When selecting a **BACS Remittance** and clicking on the **View/Edit** button the function of the **Remittance** button on the **Run Detail** page has been updated.
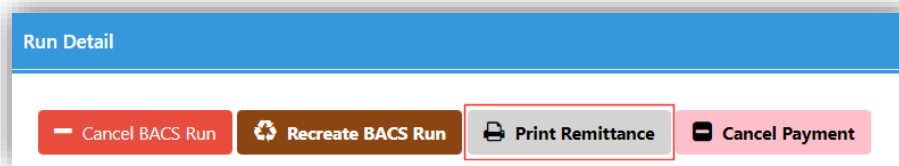
When clicking on the **Print Remittance** button a **Pop**-up will be displayed listing all of the **Suppliers** in that **Run**.

Tick the **Select All** box to select all or click on each **Payee** name to select individually. When selected the **Print** and **Dispatch** buttons become available.

Clicking the **Print** button will produce **Remittance Advice Slip**(**s**) for the selected **Payee**.

Clicking the **Dispatch** button will use the **Supplier Settings** for sending **Remittance Slips** by e-mail, where this has been setup or will produce a **PDF Remittance** to be sent to the **Payee** where e-mail options have not.

Opening and Year End Periods added

This has been added to several pages

Two new **Periods** have been added **0** (**OB**) for the start of the year and **13** (**YE**) for the end of the year. **Period 0** will be used for holding **Opening Balances** and **Period 13** for entering **End of Year** adjustments. The **Periods** will be created automatically and will in most cases not be visible to the **User**. For example **General Ledger > Journals > Opening Balance** is one of the pages that will display **0** (**OB**).
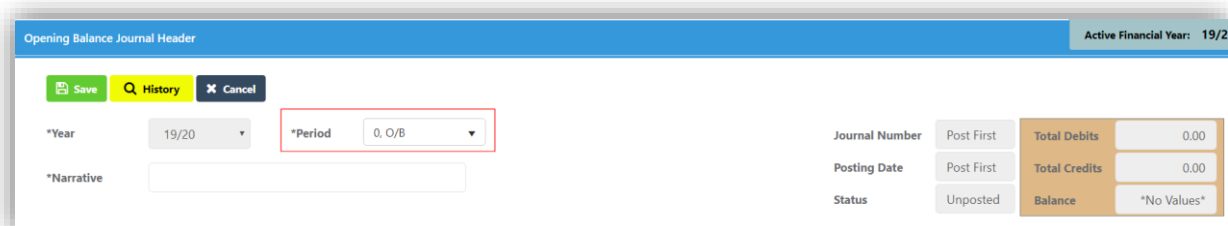
New Parameter added to Balances & Reserves Report

Reports > Balances & Reserves Report

When selecting a **BACS Remittance** and clicking on the **View/Edit** button the function of the **Remittance** button on the **Run Detail** page has been updated.
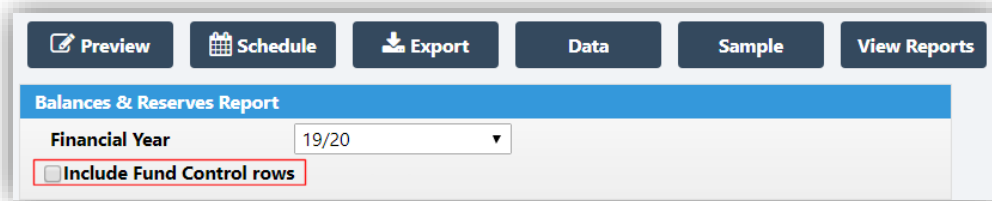
When selected a new section below the **Retained Earnings** section will be displayed to list the **Fund Control Balances**.

The report previously summed the **Retained Earnings** across all funds without a breakdown by **Fund**. The **Retained Earning Type Ledgers** are now separated into a row per **Fund Code** with totals per **Fund**.

New Petty Cash Report added

Reports > Petty Cash Reports

A new **Petty Cash Report** has been added, displaying **Reimbursement** or **Expenditure**.

Petty Cash reports parameters			
Financial Year	19/20 ▼		
Petty Cash Account	Petty Cash ▼		
Transaction Date	from [____] 🗓	to [____] 🗓	
Listing Type	⦿ Reimbursement ◯ Expenditure		

If no **Transaction Date** is added it will display all **Transactions** for the **Year**.

Petty Cash Reimbursement Listing   Bromcom SFCPB Academy   *Bromcom*

Financial Year: 19/20   **Petty Cash Account:** Petty Cash   **From:** n/a   **To:** n/a

(Cash in hand 256.99 as of 17/10/2019)

Trans. No.	Posted	Date	Description	Amount
RB00000001	Yes	09/05/2019	Petty Cash for Premises and Office	-250.00
RB00000002	Yes	15/05/2019	2018/19 balance b/fwd from FMS	-136.03
RB00000003	Yes	27/06/2019	Petty Cash for premises and office	-250.00
RB00000004	Yes	14/08/2019	Test	-200.00
			Total Reimbursements for Petty Cash:	**-836.03**

If no **Reimbursement Date** is added it will display all **Reimbursements** for the **Year**.

Petty Cash Expenditure Listing   Bromcom SFCPB Academy   *Bromcom*

Financial Year: 19/20   **Petty Cash Account:** Petty Cash   **From:** n/a   **To:** n/a

(Cash in hand 256.99 as of 17/10/2019)

| Trans. No.	Posted	Date	Description	Folio No.	Folio Item Description	Amount
EX00001010	No	16/10/2019	TEST PETTY CASH EXP REPORT		expenditure narrative	50.00
					TEST PETTY CASH EXP REPORT	500.00
					EX00001010 Total:	**550.00**
EX00000001	Yes	20/05/2019	Cancelled : Petty Cash for Summer Term 1	STF02000	Air Freshener	2.58
				STF02001	T-bags/sugar/coffee for staff	13.90
				STF02002	Flexi pipe and ant traps	9.43
				STF02003	Tea/Coffee/Sugar for Staff Room	21.15
				STF02004	Dishwasher tables	8.99
				STF02005	Batteries	2.58
				STF02006	Waste pan x 2 - toilet repairs	29.98
				STF02007	Cable ties/raw plus/filler	5.16
				STF02008	Plaster for repairs	12.70
				STF02009	Plumbing parts	4.98
				STF02010	Coffee, Sugar for staff	9.78
				STF02011	Milk for staff room	1.10
				STF02012	Lunch for First Holy Communion	27.90
				STF02013	Fly killer	2.58
				STF02014	Plastic cups for movie night	3.87
				STF02015	Tea, coffee, sugar for staff room	14.05
					EX00000001 Total:	**170.73**

Bromcom   Produced by B BromcomUser 09:17:32 17/10/2019   Page 1 of 3

New Statements Reporting option added

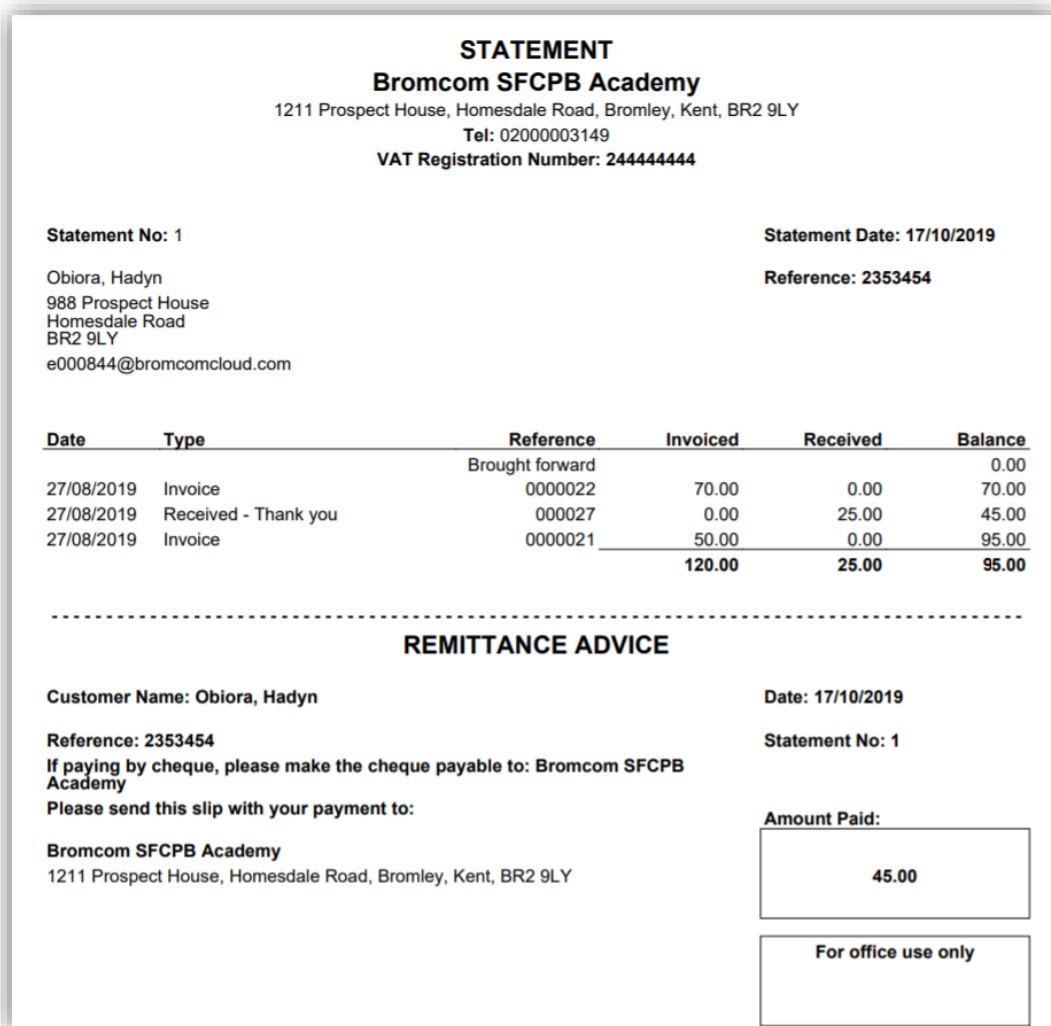**Accounts Receivable > Statements**

Accounts Receivable > Customers

A new option **Statements** has been added, selecting this will open the **Customer Statements** page.
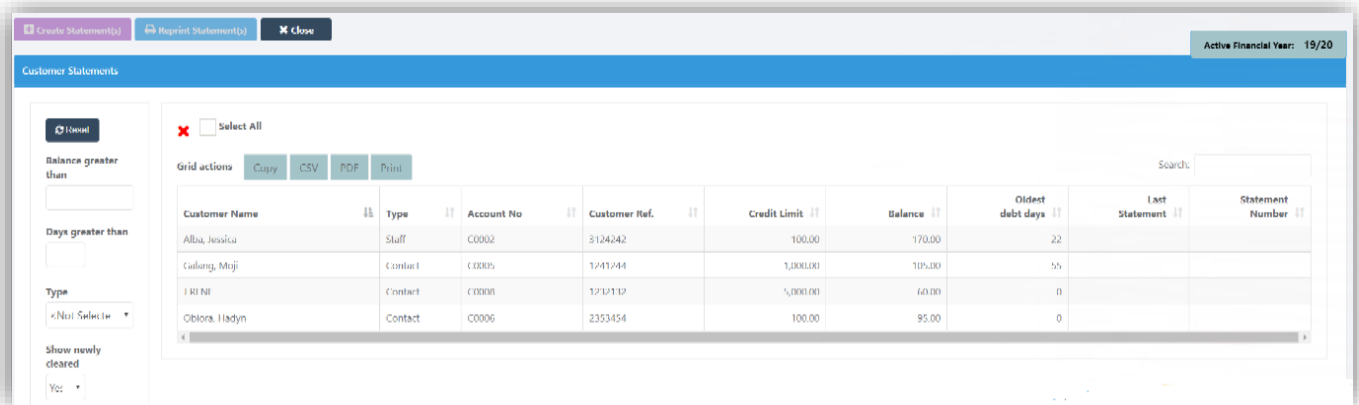
Select one or more **Statements** and click on the **Create Statement(s)** button, this will create a **PDF Statement** that will be attached to the **Customer Record** in the **Documents** section.

The most recent **Statement** can be reproduced at any time by clicking on the **Reprint Statement(s)** button.

STATEMENT
Bromcom SFCPB Academy
1211 Prospect House, Homesdale Road, Bromley, Kent, BR2 9LY
Tel: 02000003149
VAT Registration Number: 244444444

Statement No: 1   Statement Date: 17/10/2019

Obiora, Hadyn   Reference: 2353454
988 Prospect House
Homesdale Road
BR2 9LY
e000844@bromcomcloud.com

Date	Type	Reference	Invoiced	Received	Balance
		Brought forward			0.00
27/08/2019	Invoice	0000022	70.00	0.00	70.00
27/08/2019	Received - Thank you	000027	0.00	25.00	45.00
27/08/2019	Invoice	0000021	50.00	0.00	95.00
			120.00	25.00	95.00

- -

REMITTANCE ADVICE

Customer Name: Obiora, Hadyn   Date: 17/10/2019

Reference: 2353454   Statement No: 1
If paying by cheque, please make the cheque payable to: Bromcom SFCPB
Academy
Please send this slip with your payment to:

Bromcom SFCPB Academy   Amount Paid:
1211 Prospect House, Homesdale Road, Bromley, Kent, BR2 9LY

45.00

For office use only

New Filters options added

General Ledger > Chart of Account Enquiry

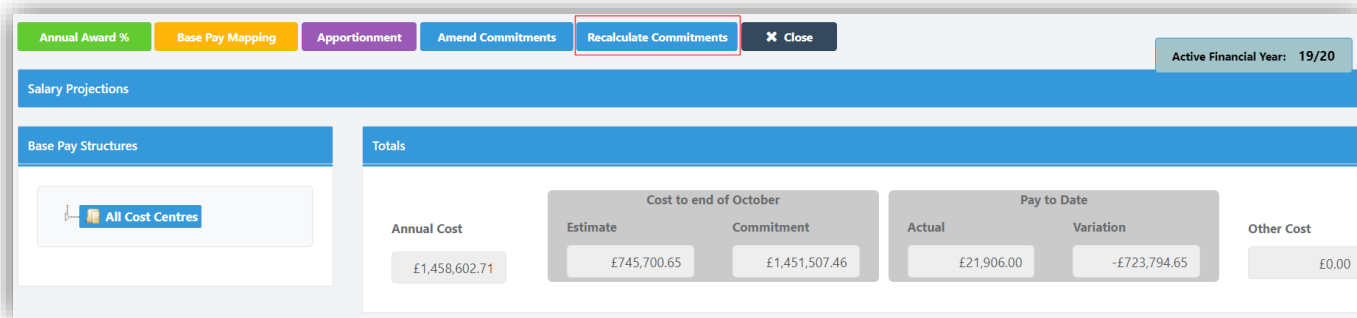**Date Range** and **Fund Filters** have been added.

The **Header** at the top of the page will change to orange to advise that **Filters** have been set and the selected **Filter** options will be displayed in the **Header**.

Ledger Enquiry - Entries for fund 01 for periods Apr to Jun

Salary Projections page updated

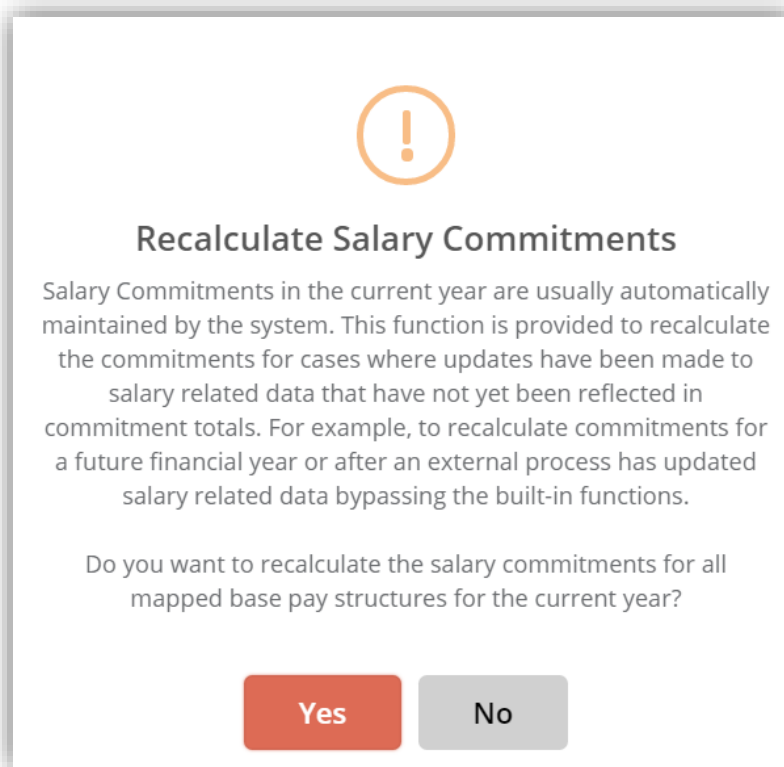**Staffing > Salary Projections**

A new button **Recalculate Commitments** has been added. Selecting this option will clear and then reinstate **Commitments** for each **Period** in the **Year** for every **Base Pay**. If **Actuals** exist for a **Staff** member in a **Period**, that **Period** will be ignored for that **Staff Member**.

Selecting this will open a **Confirmation** window with an explanation click **Yes** to continue

Note: **Commitments** are updated automatically when a new member of **Staff** is added, an **Annual Award Percentage** is saved or a new **Base Pay** is mapped or edited.

New Search option added to Purchase Orders

Accounts Payable > Purchase Orders

A new button **Find Invoices** has been added, double click on an item from the **Product Order List**, this will open the **Invoices** page, move to the **Order Lines** section.

Line No.	Part Number	Description	Qty	Unit Cost	Disc %	Line Net Total	VAT Code	Cost Centre Code	Ledger Code
1	06566009	Blue hand towels	4	17.50	0.00%	70.00	V	206	26103
2	06026860	Black sacks	3	3.30	0.00%	9.90	V	206	26103
3	06026779	Black sacks 200	2	15.10	0.00%	30.20	V	206	26103

Select an **Item** and click on the **Find Invoices** button, this will display the **Invoice** information.

Search for 06026779-Black sacks 200

The Part in the Selected row has been found in the following invoices.

☐ Search all invoices for supplier

Date	Type	Invoice Number	Associated Order	Financial Year
12/05/2019	Invoice	I3392016	BANK05018	19/20

Ticking the **Search all invoices for Supplier** box will display all **Invoices** for that **Part Number** from that **Supplier**.

Search for 06026779-Black sacks 200

The Part in the Selected row has been found in the following invoices.

☑ Search all invoices for supplier

Date	Type	Invoice Number	Associated Order	Financial Year
12/05/2019	Invoice	I3392016	BANK05018	19/20
06/06/2019	Invoice	I3407322	BANK05035	19/20

Select an **Invoice** and click on the **View/Edit** button this will open a new window with the information for that **Invoice**.

New Search option added to Purchase Orders

Accounts Payable > Suppliers

A new button **Find Orders** has been added, select a **Supplier** from the **Supplier List** and click on the **View/Edit** button, then select the **Product and Catalogue** option from the left menu, this will open the **Product Catalogue** page.
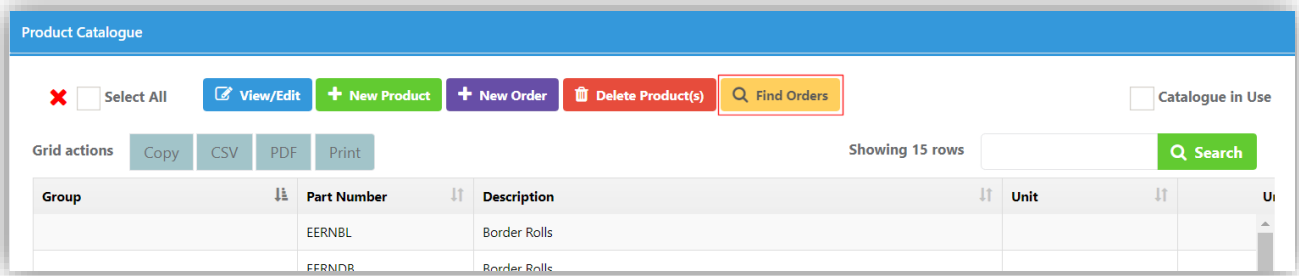
Select an **Item** and click on the **Find Orders** button, this will display the **Order** information.
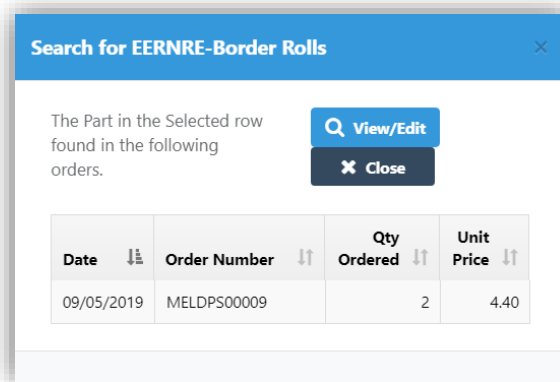
Select an **Order** and click on the **View/Edit** button this will open a new window with the information for that **Order**.

A Statement List has been added to the Customer Documents Section

Accounts Receivable > Customers

Statements can now be viewed from within the **Customer Document** page. From the **Customer List** double click on a **Customer** then select the **Documents** option from the menu on the left.
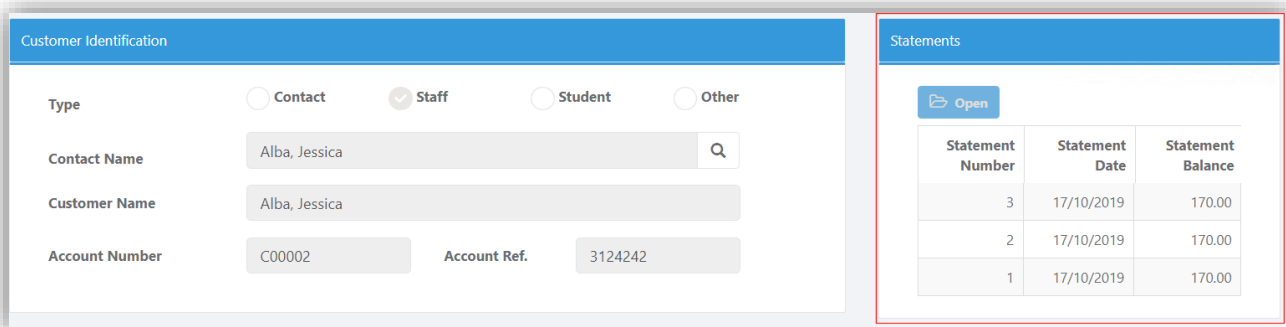
The **Statements** Information will be displayed in the **Statements** box to the right, clicking on a **Statement** will download it as a **PDF**.

Resolved Issues

Finance

Reference(s)	Affected Area(s)	Issue Description
CAS-109075-R5G2Y3	Accounts Receivable > Receipts	A cancelled receipt was not displaying on the report output
CAS-110664-F4X7P5	Reports > Ledger Code Transactions	Was not returning Journal entries for invoice transactions that had already been reconciled
CAS-71460-W1D0M3	General Ledger > Journals	Option to Add/Edit on the VAT Ledger row should not have been an option
CAS-111365-K1Z0G1	Account Receivable > Invoices > View/Edit	When selecting the Payments icon it was giving an error
CAS-111388-R3S7R1	Account Receivable > Pay in Slips	Combination Pay in Slips were not being displayed
CAS-111595-Z8T0M0	Accounts Payable > Payment Processing > BACS Run Report	Was displaying the wrong wording Cheque Total when it should have been Payment Total
CAS-111455-S7N4Q7	Accounts Payable > Purchase Orders	Was displaying all Staff, Students & Contacts when it should be just current Staff
CAS-112259-H5C8S4	Accounts Receivable > Invoices	When selecting the View/Edit option then Payments it was giving an error page
CAS-90836-R9H1X8	Accounts Receivable > Receipts	Gave an error when saving after adding an invoice receipt but no matching information
CAS-111955-F0B9V9	Staffing > Salary Reconciliation	Period 6 Actuals were not importing
CAS-111365-K1Z0G1	Account Receivable > Invoices	When selecting an Invoice and then then viewing, clicking on the Payments Icon was giving an error
CAS-113433-D2W7J8 CAS-111980-B8T2M7	General Ledger > Journals	After adding a Journal and Journal lines, then double clicking on the Post journal button, it was Giving an error